

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/04/19 First published: 30 April 2018</p>	<p>Not before 6th Jun 2018 Cabinet Member for Children and Families, Cabinet Member for Education and Council Transformation, Commercial & Business Services Director</p>	<p>Issue: Creation of two New Academies in Somerset Decision:</p>	<p>Academy Conversion - Decision Report</p>		<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p>FP/18/04/03 First published: 9 April 2018</p>	<p>7 Jun 2018 Commercial & Business Services Director</p>	<p>Issue: Insourcing and re-procurement of Hard FM arrangements for Corporate Estate only Decision: The Council is required to arrange replacement planned and reactive maintenance services (Hard FM) for when the current contract comes finishes at the end of September. The Council proposes to create an in-house team to deliver the core electrical, mechanical and fabric maintenance and procure a suite of contracts to cover specialist maintenance works.</p>	<p>Hard FM Arrangments - Decision Report</p>	<p>Part exempt</p>	<p>Claire Lovett, Head of Property Tel: 07977412583</p>
<p>NON-KEY DECISION First published: 28 December 2017</p>	<p>Not before 11th Jun 2018 Commercial & Business Services Director</p>	<p>Issue: Strategy for the Management of the County Farms Estate Decision: To approve the publication of the strategy for the management of the County Farms Estate in accordance with existing policies, taking into account the recommendations from Scrutiny Committee Policies & Place</p>			<p>Claire Lovett, Head of Property Tel: 07977412583</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
FP/18/04/01 First published: 3 April 2018	13 Jun 2018 Commercial & Business Services Director	Issue: County Hall Priority 1 Enabling Works approval Decision: SCC Full Council approved funding for Priority 1 works at County Hall in Feb 18. This decision seeks the approval of the first tranche of this funding which ensures enabling works to unlock the full project proceed at the right time	Decision Report Appendix B	Part exempt	Commercial & Business Services Director
FP/18/05/10 First published: 21 May 2018	Not before 11th Jun 2018 Commercial & Business Services Director	Issue: Award of the Corporate Cleaning Contract Decision: Agree the award of the Corporate Cleaning Contract			Heidi Boyle Tel: 01823 355524
FP/18/05/14 First published: 11 May 2018	11 Jun 2018 Cabinet	Issue: Corporate Performance Outturn Report - 2017/18 Decision: To consider the report			Director of Corporate Affairs
FP/18/05/05 First published: 11 May 2018	11 Jun 2018 Cabinet	Issue: Revenue Budget Outturn Report - 2017-18 Decision: To consider the report			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
FP/18/05/06 First published: 11 May 2018	11 Jun 2018 Cabinet	Issue: Capital Budget Outturn Report - 2017/18 Decision: To consider the report			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
FP/18/05/07 First published: 11 May 2018	11 Jun 2018 Cabinet	Issue: People Strategy Decision: To consider the report			HR & OD Director
FP/18/03/08 First published: 20 March 2018	11 Jun 2018 Cabinet	Issue: Somerset County Council Business Plan Decision: Agree the new Business Plan whihc outlines what SCC will do over the next 3 years to deliver the new County Vision			Alastair Higton, Executive Assistant - Policy and Research
FP/18/01/03 First published: 5 January 2018	Not before 18th Jun 2018 Cabinet Member for Children and Families	Issue: Heathfield School, Taunton - Award of Contract for the Proposed ASD Base Decision: To seek approval to award the contract for the delivery of the propose dnew base		Part exempt	Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962
FP/18/04/06 First published: 30 April 2018	Not before 18th Jun 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure	Issue: Procurement of the HotSW Growth Hub Service Decision: To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP			Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/17/08/01 First published: 9 August 2017</p>	<p>Not before 18th Jun 2018 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Disposal of Surplus Land at Castle Cary Decision: Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary. Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary.</p>	<p>Disposal of Surplus Land</p>	<p>Part exempt</p>	<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p>FP/17/12/02 First published: 14 December 2017</p>	<p>Not before 18th Jun 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Contract for Provision of Bus Lane Enforcement Infrastructure Decision: To award the contract for the enforcement of bus lane enforcement infrastructure</p>		<p>Part exempt</p>	<p>Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089</p>
<p>FP/18/03/04 First published: 12 March 2018</p>	<p>Not before 18th Jun 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Procurement for the construction of traffic signals improvements at the Rowbarton junction in Taunton Decision: To commence the process to secure a contractor to deliver the scheme to improve the traffic signals at Rowbarton junction in Taunton</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/02/01 First published: 6 February 2018</p>	<p>Not before 18th Jun 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure, Director of Finance, Legal and Governance</p>	<p>Issue: Connecting Devon and Somerset (CDS) Superfast Extension Programme (SEP) Phase 2: decision to accept further grant funding and introduce additional funding into the contract for Lot 4 Decision: To accept additional grant funding from DCMS to invest in broadband infrastructure in Lot 4. To introduce the additional funding into the contract for Lot 4 to deliver more broadband infrastructure in that area</p>			<p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p>
<p>FP/17/09/04 First published: 11 September 2017</p>	<p>Not before 18th Jun 2018 Director of Finance, Legal and Governance, Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>			<p>Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766</p>
<p>FP/18/05/12 First published: 29 May 2018</p>	<p>Not before 18th Jun 2018 Cabinet Member for Adult Social Care</p>	<p>Issue: Fee rates 2018-19 Adult Social Care Decision: Agree fee rates, including uplifts, for the year 2018-19 for those who provide ASC services on behalf of SCC</p>			<p>Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/02/08 First published: 13 February 2018</p>	<p>Not before 25th Jun 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Taunton Transport Strategy Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy</p>			<p>Lucy Bath Tel: 01823 359465</p>
<p>FP/18/03/06 First published: 13 March 2018</p>	<p>Not before 25th Jun 2018 Cabinet Member for Resources and Economic Development, Cabinet Member for Corporate and Community Services</p>	<p>Issue: Community Leisure Services Post 2019 Decision: Agree that SCC does not extend or renew the current contract for community leisure provision. Sites will be made available for disposal to the schools were possible.</p>			<p>Barry James, Strategic Commissioning Manager – Community Infrastructure Tel: 01823 356659</p>
<p>FP/18/05/11 First published: 21 May 2018</p>	<p>Not before 25th Jun 2018 Commercial & Business Services Director</p>	<p>Issue: Capita One Annual Support and Maintenance Contract Renewal Decision: Agree to extend the annual support and maintenance contract for Capita One Education software for 3 years. This is required to continue the use of the system, which supports many statutory functions, and for Public Services Network (PSN) compliance</p>		<p>Part exempt</p>	<p>Mike Kenworthy, Head of ICT</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/04/02 First published: 3 April 2018</p>	<p>Not before 25th Jun 2018 Cabinet Member for Adult Social Care</p>	<p>Issue: Shaping the future models for Support in Sheltered Housing in Somerset Decision: SCC's contract for support in sheltered housing schemes is due to end in October 2018, a consultation is taking place between 3rd April – 30th May to seek the view of a wide range of people to discuss the different way which the council could provide these services in the future. This decision is to agree the outcome of that consultation.</p>			<p>Vicky Chipchase, Senior Commissioning Officer Tel: 07775 406590</p>
<p>FP/18/04/04 First published: 16 April 2018</p>	<p>Not before 25th Jun 2018 Cabinet Member for Adult Social Care</p>	<p>Issue: Re-Provision of existing Learning Disability Service in Mendip Decision: To agree award decision for re-provision of a Learning Disability service in Mendip</p>			<p>Steve Veevers, Strategic Commissioning Manager Tel: 01823359155</p>
<p>FP/18/04/05 First published: 16 April 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Consultation on draft Somerset Air Quality Statement Decision: To go out to public consultation on the draft Somerset Air Quality Statement</p>			<p>Stewart Brock, Public Health Specialist, Public Health Tel: 01823357235</p>
<p>FP/18/06/01 First published: 7 June 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Corporate Peer Challenge Update Decision: To receive an update on management actions</p>			<p>Simon Clifford, Customers & Communities Director Tel: 01823359166</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/03/03 First published: 11 May 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Treasury Management End of Year Report 2017-18 Decision: That the Cabinet endorse the Treasury Management End of Year Report for 2016-17 and recommends its approval by Full Council on 18 July 2018</p>			<p>Alan Sanford, Principal Investment Officer Tel: 01823 359585</p>
<p>FP/18/02/09 First published: 13 February 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Road Safety Strategy Decision: Adoption of the Road Safety Strategy</p>			<p>Lucy Bath Tel: 01823 359465</p>
<p>FP/18/04/07 First published: 30 April 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Children and Young Peoples Plan 2016-19 - Report on progress of year 2 Decision: Report on progress of year 2 (1 April 2017 - 31 March 2018)</p>			<p>Director of Children's Services</p>
<p>FP/18/05/08 First published: 11 May 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: Revenue Budget Monitoring Report - Month 2 2018/19 Decision: To consider the report</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>
<p>FP/18/05/09 First published: 11 May 2018</p>	<p>9 Jul 2018 Cabinet</p>	<p>Issue: 2019/20 Medium Term Financial Plan - Development and Approach Decision: To consider the report</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>

Weekly version of plan published on 1 June 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
FP/18/05/02 First published: 9 May 2018	9 Jul 2018 Cabinet	Issue: Decision to award contract for the provision of Somerset Specialist All Age Drug and Alcohol Treatment Service Decision: Cabinet to approve the award of contrac			Amanda Payne, Co-ordinator Somerset Drug and Alcohol Partnership, Public Health Tel: 01823357641
FP/18/05/01 First published: 9 May 2018	9 Jul 2018 Cabinet	Issue: Adoption of the 'Well-managed highway infrastructure' Code of Practice by Somerset County Council Decision: To agree SCC adopts the new CoP and its 'risk based' approach for the management of the highway network.			Neil Guild, Highways Asset Improvement Officer
FP/18/04/08 First published: 30 April 2018	Not before 3rd Sep 2018 Commercial & Business Services Director, Cabinet Member for Children and Families	Issue: Creation of two New Academies in Somerset Decision: King Alfred School and Pawlett Primary School			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
FP/17/11/05 First published: 16 November 2017	19 Sep 2018 Cabinet	Issue: Customer Feedback Annual Reports 2017/18 Decision: Consider the annual customer feedback report and Ombudsman report for 2017/18			Rebecca Martin Tel: 01823 356257